

# Woolhope Parish Council

Members are hereby summoned to  
A meeting of Woolhope Parish Council to be held on  
Tuesday 25<sup>th</sup> September 2018 at Woolhope Parish Hall, commencing at  
7.30pm

## AGENDA

1. Apologies, declarations of interest and requests for dispensation
2. Public Participation:
  - (a) Ward Councillor Report
  - (b) Matters Raised by members of the public present
3. Minutes of the Parish Council meeting held on 24<sup>th</sup> July 2018
4. Clerk's report
5. Broadmoor Common
  - (a) Update from Broadmoor Common Working Party
  - (b) To consider proposal to award contract for work over a five day period in accordance with the agreed Management Plan
  - (c) To consider draft three year funding proposal to Woolhope Dome Environmental Trust
  - (d) To consider request from Broadmoor Common Working Party for budget allocation within 2019-20 budget
  - (e) To consider quotations for printing copies of the agreed Broadmoor Common Management Plan
  - (f) Update on outstanding boundary and access issues
  - (g) To note current status of asset transfer/tenancy at will
6. Financial Matters
  - a) To authorise payments per the attached schedule
  - b) To note receipts since the last meeting
  - c) To note financial report for the year to date
7. Planning Matters
  - (a) Applications now due for consideration
    - Ref: [182870](#)  
Site: Scar Barn at Scar Farm, Woolhope  
Dev: Conversion of attached building to ancillary accommodation for use to the dwelling
    - Ref: [183172](#)  
Site: Land adj. The Orchards, Woolhope  
Dev: Proposed 3 bed dwelling with single attached garage
  - (b) Decisions since the last meeting
  - (c) To consider correspondence from a resident relating to planning procedures
  - (d) To consider responses to Hereford Area Plan Housing and Employment Site Options Consultation
8. Update on the progress of the Neighbourhood Development Plan

9. Play Area  
To consider annual safety inspection report and agree any action required
10. Footpaths
  - (a) Report from Footpaths Officer
  - (b) To note dates for 2019 Herefordshire Walking Festival and consider whether to run and/or support a parish walk
11. Invitations to Councillors
  - (a) To consider whether to send a representative to a Parish Summit on 17<sup>th</sup> October at the invitation of Herefordshire Council
  - (b) To consider invitation to attend the Inauguration of NMiTE at Hereford Cathedral on 19<sup>th</sup> October at 11.30am
12. To consider response to consultation on Highways Maintenance and other Public Realm Services
13. Items for the next agenda
14. Date and time of next meeting

Issued by:  
Liz Kelso  
Clerk, Woolhope Parish Council  
20.09.2018  
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***Members of the public are welcome to attend meetings of Woolhope Parish Council and may, at the discretion of the Chairman, speak on some agenda items. For further information on Parish Council meetings or how you can participate, please contact the Clerk at the address below***

**Woolhope Parish Council**  
**Meeting held on Tuesday 24th July 2018**  
**Appendix 2 - Minute ref: 006/2018(a)**

**Schedule of Payments approved at the meeting**

Payee	Detail	Ref	Net	VAT	Total Payment
Woolhope Parish Hall Committee	Room hire		£ 72.00	£ -	£ 72.00
E. Kelso	Clerk's expenses		£ 59.16	£ 3.83	£ 62.99
Public Works Loan Board	Repayment of loan	Direct Debit - 1.8.2018	£ 944.20	£	£ 944.20
<b>Total payments this month:</b>			<b>£ 1,075.36</b>	<b>£ 3.83</b>	<b>£ 1,079.19</b>

\* excludes salaries